

AGENDA
Parks & Recreation Commission
Wednesday, December 3, 2025
7:00 PM
Council Chambers, City Hall

Call to order:

Pledge of allegiance:

Roll call:

Approval of agenda: December 3, 2025

Approval of minutes: October 22, 2025

Public comments:

Old business report:

New business:

- AED at Pickleball Courts
- Splash Pad

Next meeting: January 28, 2026

Public/Commissioners comments:

Adjournment:

The City of Owosso will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting/hearing upon seventy-two (72) hours' notice to the City of Owosso. Individuals with disabilities requiring auxiliary aids or services should contact the City of Owosso by writing or calling the following: Amy K. Kirkland, City Clerk, 301 W. Main St, Owosso, MI 48867 or at (989) 725-0500. The City of Owosso website is: www.ci.owosso.mi.us

PARKS AND RECREATION COMMISSION

REGULAR MEETING

Draft Minutes of Wednesday, October 22, 2025

7:00 p.m. at City Hall

CALL TO ORDER: Chairman Mahoney called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Was recited

ROLL CALL:

MEMBERS PRESENT: Chairman Dennis Mahoney, Commissioners Ellen Rodman, Kollin Lienau, Kevin Maginity, Adeline Mahoney, Emily Olson, Carol Anne Smith, and Vice-Chair Jeff Selbig.

MEMBERS ABSENT: None.

APPROVAL OF AGENDA: Commissioner Rodman made a motion to approve the agenda for October 22, 2025. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

APPROVAL OF MINUTES: Commissioner Olson made a motion to approve the minutes for September 24, 2025. The motion was supported by Commissioner Rodman. Ayes all, motion carried.

PUBLIC COMMENTS: None.

OLD BUSINESS REPORT: Was reviewed.

ITEMS OF BUSINESS:

Sled Library: Commissioner Olson shared a plan for a new sled library at Grove Holman Park. She stated that she already had many people willing to donate to the project. There was a motion made by Commissioner Rodman to move forward with the proposal. The motion was supported by Commissioner Selbig. Ayes all, motion carried.

AED at pickleball courts: Commissioner Maginity proposed applying for a grant for an AED at the pickleball courts. There was a discussion about what kind of AED, maintenance, and possible vandalism. The Commission asked Amy Fuller to research outdoor AEDs for the December meeting.

PUBLIC/COMMISSIONER COMMENTS:

None.

NEXT MEETING: December 3, 2025

ADJOURNMENT: Commissioner Smith made a motion to adjourn at 7:48 p.m. The motion was supported by Commissioner Maginity. Ayes all, motion carried.

Respectfully submitted by:

Amy Fuller, Assistant City Manager



December 1, 2025

Parks and Recreation Commission
Ongoing Project List

Bennett Field Scoreboards: The scoreboards reshipped and we have received the correct color this time. Installation will take place before their season starts in the spring.

Park Wayfinding Signage: Wayfinding signs have been installed for the soccer fields and the baseball fields. We can add additional signs as the budget allows.

Park Entrance Signs: We saved enough money on the tree removal bid at Adams Park that we could afford an entrance sign as well. That has been purchased and installed.

Fitness Course: stations and signage will need to be selected by the Commission. A budget will need to be decided.

CIS Trail: Construction has been moved to spring 2026 for the CIS connection along M-21 and summer 2026 for the Jerome Street section of the trail.

Pickleball/tennis courts at Bentley Park: Funding decisions are made by the DNR in Dec-Jan.

Splash pad at Bentley Park: This is an agenda item.

Sled Library: The library has been built and painted. Sleds have been purchased and delivered to DPW. The sign will be donated by Shattuck's. The library will be placed at the sledding hill as soon as the sign is complete.

Student seat process: The commission discussed creating a documented process for annually making a recommendation to the Mayor for the student seat on the board. Ideas suggested included asking principals for recommendations, creating a scoring matrix for scoring applications, conducting interviews with students, and creating a committee to review applications.

Respectfully submitted,

Amy Fuller

Assistant City Manager

User: AKFuller
DB: Owosso

PERIOD ENDING 11/30/2025

*NOTE: Available Balance / Pct Budget Used does not reflect amounts encumbered.

GL NUMBER	DESCRIPTION	2025-26	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	11/30/2025	MONTH 11/30/2025	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
Dept 751 - PARKS						
101-751-702.200	WAGES	63,345.00	29,594.95	1,955.17	33,750.05	46.72
101-751-702.300	OVERTIME	3,750.00	2,372.91	75.82	1,377.09	63.28
101-751-702.400	WAGES - SEASONAL	30,000.00	7,190.40	0.00	22,809.60	23.97
101-751-715.000	SOCIAL SECURITY (FICA)	7,428.00	2,881.87	152.09	4,546.13	38.80
101-751-716.100	HEALTH INSURANCE	17,468.00	4,336.04	690.98	13,131.96	24.82
101-751-716.200	DENTAL INSURANCE	999.00	289.56	58.68	709.44	28.98
101-751-716.300	OPTICAL INSURANCE	153.00	24.15	4.83	128.85	15.78
101-751-716.400	LIFE INSURANCE	285.00	66.00	13.20	219.00	23.16
101-751-716.500	DISABILITY INSURANCE	604.00	147.30	29.46	456.70	24.39
101-751-717.000	UNEMPLOYMENT INSURANCE	15.00	5.04	0.00	9.96	33.60
101-751-718.200	DEFINED CONTRIBUTION	2,890.00	1,655.47	142.95	1,234.53	57.28
101-751-719.000	WORKERS' COMPENSATION	4,617.00	1,706.09	107.44	2,910.91	36.95
101-751-728.000	OPERATING SUPPLIES	5,000.00	1,827.75	212.82	3,172.25	36.56
101-751-818.000	CONTRACTUAL SERVICES	17,000.00	6,610.00	0.00	10,390.00	38.88
101-751-920.100	ELECTRICITY	9,489.00	3,047.34	700.24	6,441.66	32.11
101-751-920.400	WATER & SEWER	30,000.00	21,689.40	0.00	8,310.60	72.30
101-751-920.500	REFUSE	500.00	243.02	0.00	256.98	48.60
101-751-930.000	BUILDING MAINTENANCE	92,000.00	19,017.47	3,240.00	72,982.53	20.67
101-751-930.200	BLDG MAINTENANCE-BALLFIELDS	13,000.00	10,759.89	465.94	2,240.11	82.77
101-751-937.000	TREES & GARDEN	3,000.00	1,513.08	0.00	1,486.92	50.44
101-751-940.000	EQUIPMENT RENTAL	121,305.00	54,061.97	1,964.29	67,243.03	44.57
Total Dept 751 - PARKS		422,848.00	169,039.70	9,813.91	253,808.30	39.98
TOTAL EXPENDITURES		422,848.00	169,039.70	9,813.91	253,808.30	39.98
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		422,848.00	169,039.70	9,813.91	253,808.30	39.98
NET OF REVENUES & EXPENDITURES		(422,848.00)	(169,039.70)	(9,813.91)	(253,808.30)	39.98

CASH SUMMARY BY FUND FOR CITY OF OWOSSO
FROM 01/01/2025 TO 12/01/2025
FUND: 208
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 01/01/2025	Total Debits	Total Credits	Ending Balance 12/01/2025
208	PARK/RECREATION SITES FUND	24,256.92	280,686.53	147,992.89	156,950.56